



KERALA AGRICULTURAL UNIVERSITY

**PUBLIC RELATIONS OFFICE, DIRECTORATE OF EXTENSION
MANNUTHY**

Phone: 0487 2370051

Email: pro@kau.in

KAUEXT/1111/2024-PRO A1

Dated: 16.12.2024

Short Tender for the Print & Supply of KAU Hand Book 2025

Kerala Agricultural University invites sealed Tender from qualified Printers for printing and supplying of KAU handbook 2025 as per the following specifications.

Size	:	25 X18 cm (Approx.)
Type	:	Two day per page
Cover	:	Coloured hard bound with University name & emblem (foil printing-gold)
Inner paper	:	NS Cream paper (70 gsm)
Printing	:	Single colour
Additional pages	:	54 to 60 pages of institutional information in single colour
Advertisement pages:		3 (2Cover backs and 1 middle pages)
Number	:	3000-5000 (Approx.)

Quotations, preferably with samples to prove quality, specifying the unit price and time frame required for supply should reach the Public Relations Office, Directorate of Extension, Mannuthy Post, Thrissur - 680651 latest by 3 PM on 23.12.2024. Quotations will be scrutinized at 4PM on the same day.

Late and defective quotations will not be accepted. The decision of scrutiny committee will be final and binding. KAU reserves the right to reject quotations without assigning reasons or to amend/alter any conditions governing the quotation notice. The successful bidder shall be liable to complete the supply of items within maximum of three weeks from the date of supply order.

Sd/
Director of Extension

To: -KAU Notice Board/KAU website/for circulation

The tender documents and conditions

- 1. The short tender form and other documents may be downloaded from the following web link in the Internet: www.kau.in. The cost of tender form is rupees 0.20 % of PAC (rounded to nearest 100/- minimum Rs. 400/-) + 12% GST. A Demand Draft for the amount drawn in favour of Comptroller, Kerala Agricultural University, Vellanikkara, 680 656 payable at SBI, KAU Branch should be enclosed along with the tender submitted.**
- 2. Earnest Money Deposit (EMD): EMD @ 1% of the cost of item offered may be remitted by a separate Demand Draft drawn as detailed above.**
- 3. Agreement on Kerala Stamp Paper for Rs.200/-
Form of agreement can be downloaded from the website www.kau.in under the Related Documents section.**
- 4. The purchase, transportation, installation and commissioning should indicate separately. Labor cost and any other cost for its installation, if any should also be included.**
- 5. The sealed cover containing the tender documents should be super scribed "Tender for KAU Hand Book 2025" and sent to The Director of Extension, Directorate of Extension, Kerala Agricultural University, Mannuthy 680 651**
- 6. Tenders received late or incomplete in any respect will be summarily rejected without notice and the decision of the undersigned on such matters will be final.**
- 7. Successful tenderers will have to execute an agreement and remit security deposit @ 5% of the value of the item, less the amount of EMD, drawn as DD or fixed deposit receipt.**
- 8. The items needs to be delivered within the prescribed period to the address mentioned below as per indent, any failure will leads to cancellation of tender.**
- 9. The undersigned reserves the authority to accept or reject any or all the tenders without assigning any reason.**
- 10. The decision of the undersigned in finalizing the tenders shall be final and binding.**
- 12. Tenders will be accepted up to 3.00 PM on 23.12.2024.**
- 14. Tenders will be opened at 4.00 PM on 23.12.2024 in the presence of the tenderers present at that time.**
- 15. The items should be supplied as mentioned in the tender.**
- 16. All conditions of Kerala government tenders are applicable in this case also. Further information from the office of The Public Relations Office, Directorate of Extension, Kerala Agricultural University, Mannuthy 680 651.**